

Prep / After School Clubs – pupil collection arrangements

Pupils in Years 7 – 13 who remain for prep or an activity **must remain in school until 5.45pm.**

Parents should park in the Junior School Car Park, at the rear of the Dining Room and collect pupils from the outside of the Dining Room at 5.45pm. Please do not ask pupils to meet you elsewhere on campus, or to walk across the car park to you. The nights are draeing in and we don not want pupils walking around moving vehicales in the dark.

Pupils in the Junior School who have siblings in the Senior School will be taken to the dining room to await colletion by parents / guardians. Collectio for Junior School pupils should coincide with the end fo the Senior School prep at 5.45pm.

In summary:

4.30pm – 5.45pm

Prep / after school activites

5.45pm

Pupils make their way to the dining room to meet parents

Pupils booked in may stay for tea*

6pm

School is closed to day pupils. Boarding pupils will be in activites or in second prep

*Please note, to ensure catering numbers can be met, at least 48 hours notices is required to book tea.

In an emergency

If you have an emergency and are unable to arraive until after tea has ended at 6pm, your child will be with boarding pupils either in prep or in the boarding house. Please call the duty phone to establish where they are.

- Senior School out of hours emergency phone: 07432 518993
- Junior School out of hours emergency phone: 07432 518993

Boarding House contact numbers

Fielding Boarding House: 01295 781240

Margaret Fell Boarding House: 01295 781255

Penn Boarding House: 01295 781270

