

JOB DESCRIPTION

Job Title: Grounds Person

Reports to: Head of Grounds

Salary: £9,025 per annum

Key Contacts and Relationships: Head of Grounds, PE staff, Business Manager, Facilities Staff

Overall Purpose – To maintain the outdoor grounds, to provide facilities for school sports and other activities, including wider community access

Desirable: PA1 and PA6 Spraying Certificate, Sports Turf/Horticulture Qualification, Experience of maintaining sports pitches for a variety of sports, Chainsaw Certificate (ground level)

Key Responsibilities

1. Maintenance of playing fields ensuring they are prepared for relevant sporting fixtures
2. Maintenance of shrubs, garden areas, school boundaries including hedges and verges
3. Mowing – Pedestrian rotary and cylinder mowers, trailed gang mowers, tractor mower and strimmers
4. Tractor driving including operation of a loader
5. Routine checking of equipment to ensure it is fit for purpose
6. Herbicide / Pesticide spraying (if qualified)
7. Chainsaw work (if qualified)
8. Propagation, over-wintering and watering of plants in the greenhouse
9. Keeping the campus safe during snow and ice conditions
10. Assist in projects to improve the school's grounds and facilities
11. Support other facilities departments as required

Key Performance Measures

1. Pitches are ready and fit for fixtures.
2. Work is undertaken in a safe manner using appropriately serviced/maintained equipment where necessary
3. Areas of the school are well presented and fit for outdoor activities

Skills and Competencies required in the role

1. Able to use a range of grounds equipment
2. Experienced in driving a tractor and other vehicles used for mowing and maintaining grounds.
3. Competent in the setting out of a range of sports pitches to the required specification.
4. Able to work without supervision and committed to working to a high standard
5. Able to work effectively both alone and as part of a team
6. Use of initiative to identify areas of grounds requiring attention.
7. Effective communication and inter-personal skills
8. Flexible and co-operative working style in a variety of roles

Hours of work: 18 hours per week, all year round. Some flexibility may be required in order to take into account the workload in relation to the seasons.